

ARYA MAHILA P. G. COLLEGE

CHETGANJ, VARANASI

(Admitted to the privileges of Banaras Hindu University)

Accredited Grade 'A' by NAAC & College with Potential for Excellence (CPE) by UGC

Date: 17-08-2019

Internal Quality Assurance Cell (IQAC)

Resolutions of 1st IQAC Meeting dated 17th August, 2019

The first IQAC meeting of the academic session 2019-20 was held on 17th August, 2019, Saturday from 3:00 PM in the IQAC room of the college.

Following agenda was discussed and resolved:

AGENDA:

1. Minutes of the last meeting
2. Introduction of new courses
3. Discussion on NAAC Preparation & revised format of AQAR
4. Strengthening of Student Support Services
5. Proposed seminars, workshops and lectures
6. ICT - enabled facilities
7. Strengthening of IQAS(Internal Quality Assurance System)
8. Strengthening Green Practices of the Institution
9. Preparation for Student Satisfaction Survey
10. Any other subject with the permission of the chair

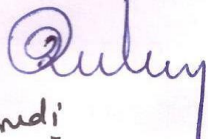

RESOLUTIONS:

1. Minutes of the last meeting were read and passed.
2. The Principal informed that college had applied to Banaras Hindu University for sanctioning of new courses. In response to this, the University has sanctioned M. Ed and Under Graduate Diploma in Computer Application (UGDCA). She further informed that college would be running these courses from the academic session 2019-20.
3. IQAC Coordinator Dr. Bhavana Trivedi discussed the progress report of NAAC work. She presented revised format of AQAR. The committee resolved to circulate revised format among departments and prepare departmental profile accordingly.

4. Discussion regarding Strengthening of Student Support Services took place in IQAC. It was resolved that college should arrange more coaching and guidance facilities for students who are preparing for competitive examinations.
5. The Proposed Seminars, Workshops and Lectures to be organized in the academic session 2019-20 were discussed in IQAC. In this connection it was resolved that the relevant areas of Humanities, Social Sciences and Commerce should be covered in proposed academic activities. The debate and discussion on focusing areas such as - water conservation, recycling of waste, women security, women health, entrepreneurship, skill oriented programmes, capacity building programmes for student and staff are greater need. The members resolved that IQAC should mentor these activities.
6. Regarding ICT - enabled facilities, A.O. of the college informed that from the academic session 2019-20 two more ICT enabled class rooms are available for the students. The committee resolved that college should proceed further for e-governance in the areas of Planning, Administration and Finance and new software should be introduced for preparation of the data base.
7. The IQAC members resolved to Strengthen IQAS (Internal Quality Assurance System) through stake holders' feedback and Students Satisfaction Survey (SSS) in the academic session 2019-20.
8. The IQAC members resolved unanimously that the institution should proceed in the direction of Strengthening Green Infrastructural facilities such as solar panel, solid waste management, E-waste management, waste water recycling etc. The IQAC should send proposal to governing body of the institution regarding arrangement of these practices.
9. The IQAC resolved to conduct online Student Satisfaction Survey of all the students of the college. For this purpose IQAC would be developing questionnaire and ensure procedure of preparation for Student Satisfaction Survey.
10. Under any other subjects with the permission of the chair, the IQAC resolved to promote the practices of - Student exchange, Faculty exchange, Internship and Field trip etc.

Dr. Bhanumati Mishra offered the vote of thanks.

Following members were present and participated in the discussion:

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|----|--------------------------|---|---------------------------------|---|
| 1. | Chairperson | : | Prof. Rachana Dubey (Principal) |  |
| 2. | Coordinator, IQAC | : | Dr. Bhavana Trivedi |  |

3. **Members**

1. Dr. Ranjana Malviya *Balika Jaiswal*
2. Dr. Suchita Tripathi
3. Dr. Anamika Dixit *AD*
4. Dr. Bhanumati Mishra *Bh*
5. Dr. Anshul Jaiswal *AJ*
6. Dr. Garima Gupta
7. Dr. Swati S. Mishra *Swati*
8. Dr. Anita Singh *AS*

4. **Co-operation**

: Dr. Anamika Singh *AS*

5. **Administrative Officers**

- : Sudhakar Shukla (Administrative Officer) *Sudhakar Shukla*
Sunil Pathak (Office Superintendent) *Sunil Pathak*
Ved Prakash Pandey (Section Officer Accounts) *Ved Prakash*
Anil Yadav (Senior Assistant) *Anil*
Krishna Das Gujrati (UDC) *Krishna Das*

6. **Nominee from local Society**

: Prof. P.C. Upadhyay *P.C. Upadhyay*

7. **Nominee from Industry**

: Mr. Pradeep Agrawal *Pradeep Agrawal*

8. **Representative of Management Committee**

: Dr. Shashikant Dikshit (Manager) *Shashikant Dikshit*

9. **Alumni**

: Dr. Sangeeta Jain *Sangeeta Jain*

10. **Student**

: Ms. Kaisi Arora *Kaisi Arora*